



Since 1988

**AXIUM
SERVICES, INC**

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AXIUM SERVICES'S COVID 19 Preparedness and Response Plan

Axiom Services Inc. has developed this plan in accordance with the Governor's Executive Order 2020-142 and the Michigan Safe Start Plan.

Axiom Services Inc. has broken down the services we provide into five categories.

1. Corporate / Administration
2. Field Team members
3. Chemicals / Cleaning Products
4. Equipment / PPE Gear
5. Facility Cleaning

Each of the above items have been reviewed by the Axiom Corporate Pandemic Response Team and changes made per their recommendations. Although we know that no one plan will work universally, this plan we believe can be modified to fit each individual buildings requirements. Note that this is fluid plan and will be changed as required or circumstances dictate.

1. CORPORATE ADMINISTRATION:

- a. Administration offices will follow all CDC recommendations, self distancing, face masks, stay at home sick policies, personnel hygiene recommendations, wearing of PPE.
- b. We have increased our IT capabilities, added electronic equipment, allowing for increased and easier communication with both customers



and Axium Team members.

- c. Administrative Team members will monitor all informational websites sites we feel will assist in developing policies and training for our field Team members. Including but not limited to, CDC website, Return to school road map, Harvard Plan, Axium Product Suppliers and Manufacturers.
- d. Corporate Team members develop and maintain a mass subbing strategy.
- e. Corporate Emailed News letter will go out monthly updating the field team members to the status of COVID 19, Government mandates, policy and training changes.

2. Field Team Members:

- a. Upon arrival to the work site Axium employees will be required. to follow all building required health checks. (ie: Health Question Forms, temperature checks, etc.) If not required by the bldg. Axium will then Require a health questionnaire be completed and given to the Axium Site Supervisor. This completed form then be sent to Axium's corresponding Regional Office for review.
- b. Axium Field Team members will follow all CDC recommendations, self distancing, face masks, stay at home sick policies, personnel hygiene recommendations, wearing of PPE.
- c. Each Field Team member will receive updated Training prior to the return of in person classes. Training will include but is not limited to Proper sanitizing procedures, Proper disinfecting procedures, PPE



requirements, CDC recommendations, Proper use of chemicals.

3. Chemicals / Cleaning Products:

- a. All disinfecting and sanitizing products will be EPA recommended for use against the COVID 19 virus.
- b. All Axium Operational Personnel will receive updated Vendor sponsored Training in Proper Chemical use and application.
- c. Axium Warehouses have reevaluated stocking levels and have increased the following items in hopes of heading off any potential product shortages. Disinfectant Chemicals both bulk and ready to use units, Disinfectants and Sanitizer related to the Clorox T360 Program, Personnel Sanitizer both bulk and ready to use units, Sanitizing Chemicals.
- d. Axium is working with current Chemical vendors to ensure that they have developed a relationship with their manufacturers making sure that they can provide an uninterrupted supply of required chemicals. While also increasing their on hand stocking levels for immediate field use.
- e. Axium is committed to utilizing the latest and most effective products available in combating the spread of this virus. IE:
 - * Microban Antimicrobial Floor Finish (currently in use)
 - * Clorox T360 Disinfecting program (currently in use)
 - * Food Grade disinfection (under study)



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4. Equipment / PPE:

- a. New disinfecting machines (Clorox T360 units) have been ordered for Axium warehouses as back up machines ensuring constant working equipment in the field. (Where program has been purchased)
- b. Additional Equipment repair staff have been added to Axium warehouses to allow for quicker equipment pick up, diagnosis, repair and placement back into service.
- c. PPE equipment (glasses, gloves, masks) have all been included in the Axium Product Stocking Program. Inventory levels will now be managed in all Axium warehouses.

5. Facility Cleaning:

* REQUIRED MI SAFE START

- a. Frequently touched surfaces: Will be put onto a rotating basis (min. 4 hr rotation) All surfaces recommended will be cleaned with a EPA approved disinfectant. This will be accomplished by adding additional hours to the each facility to accommodate additional work required.
- b. Libraries, computer labs, art rooms, and other hands on classrooms must undergo cleaning after every class period with a EPA approved disinfectant. This will need to be handled by in class teachers due to time shortage between classes. If time allows Axium can look to assist in rooms when available.
- c. Student Desks must be wiped down with an EPA approved disinfectant. This will need to be handled by in class teachers due to time shortage



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- between classes.
- d. Playground structures to undergo cleaning. This will be handled by Axium with the addition of hours mentioned above.
 - e. Ensure safe and correct use and storage of all cleaning and disinfecting products. All Axium Field Team members will receive additional training On the proper use and storage of all cleaning products on site.
 - f. All Axium employees will be required to wear all PPE safety devices at all times while in the facility. Inventory will be maintained on site for the following PPE devices. Gloves, safety glasses, masks.

This plan is an ever evolving document. As new information is received this plan can and will be modified to accommodate further CDC Guidance, state requirements, along with district specific requests.